1. **Cover Page**

***\*It is strongly recommended to keep the proposal within 10 pages.***

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| **BIMP- EAGA- ROK Cooperation Fund (BKCF) Project Proposal** |
| **Proponent Contact Information** |  |
| **Organization Name** |  |
| **Organization Type***(Please indicate the organization type if the proponent belongs to a public organization)* | [ ] Public (*e.g. NGOs/Research Institutions)* [ ] Private |
| **Organization Address** |  |
| **Focal Person Name / Position***(Please indicate the name and position of the person who will be in charge of communication. All communication will be done with the Focal Person.)* |  |
| **Telephone Number** |  |
| **Email Address** |  |
| **Project Information** |  |
| **Project Title** |  |
| [ ] **arget Country(ies)** | [ ] Brunei Darussalam[ ] Malaysia[ ] Indonesia[ ] Philippines |
| [ ] **arget Geographic Location(s)***(Please tick the box and indicate the location accordingly. It is recommended to indicate the province/city of the target location.)* *\* BIMP-EAGA covers the entire sultanate of Brunei Darussalam, the provinces of Kalimantan, Sulawesi, Maluku and Papua in Indonesia; the states of Sabah, Sarawak and the federal territory of Labuan in Malaysia; and the entire island of Mindanao and the island province of Palawan in Philippines* | [ ] BIMP-EAGA - Location: [ ] Not within BIMP-EAGA - Location:  |
| **Project Duration** | [ ]  1 year [ ]  2 years |
| **Proposed Project Start Date** | *mm.dd.yyyy* |
| **Proposed Project Completion Date** | *mm.dd.yyyy* |
| **Proposed Project Budget (total in USD)** | Year 1 :Year 2 :Total Budget: |
| **Project Beneficiaries** *(200 words max)**(Please provide the summary of Project Beneficiaries under 2.1 Project Justifications and Beneficiaries)* |  |
| **Project Partners** |  |
| **Goal and Objective** *(300 words max)* *(Please provide a brief summary of Project Objectives under 2.2 Project Results)* |  |
| **Potential Project Co-Financing (optional)***(If yes, proof of evidence indicating committed project co-financing from interested co-financing partners. For instance, proof of communication with potential co-financing partners, and a letter of intent from concerned government authority/a letter from potential co-financing partners)*  |  |
| **Project Sector & Areas***(Please tick the relevant sector and indicate its area(s). For more details, refer to the BKCF guideline.)* | [ ]  Environment* *Area(s):*

[ ]  Tourism* *Area(s):*

[ ]  Connectivity* *Area(s):*

[ ]  Agriculture and Fisheries:* *Area(s):*
 |
| **Category of Project to be implemented** | [ ]  Policy and regulatory framework[ ]  Sector master plan[ ]  Pre-feasibility or feasibility study[ ]  A small-scale demonstration[ ]  National Determined Contribution implementation[ ]  Green recovery and green employment[ ]  Capacity building and public awareness[ ]  Others (*50 words max.)*: |

1. **Project Justification**

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| **2.1 Project Justification and Beneficiary** |
| **Current Issues** |
| *Give a brief explanation of the problem the project is trying to address. Explain the cause of these problems. The description must be clearly linked to the project’s objectives and how the project will address the problem.* |
| **Project History** |
| *List any related projects or activities, whether current or complete. Describe how this new proposal would complement them. Details of any related current or complete projects, as well as lessons learned.* |
| **Project Beneficiaries (direct/indirect)** |
| *Please state who and approximately how many people would directly benefit from this project, and how many of these direct beneficiaries would be men and how many would be women. Proponents should also identify who will indirectly benefit from implementation.* |
| **2.2 Project Result**  |
| **Project Objective** |
| *Please indicate the overall objective of the project.* |
| **Expected Outcome(s) & Indicator(s), Output(s) & Indicator(s) and Activities** |
| *Please describe expected outcome(s) and indicators to measure project achievements.* *Please describe expected outputs and indicators to measure project achievement with sources/means of verification.**(Sample)*

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| --- | --- | --- | --- | --- |
| Outcome 1 | Indicator(s) | Baseline | Means of Verification | Source of Data |
|  |  |  |  |  |
| Output 1.1 | Indicator(s) | Baseline | Means of Verification | Source of Data |
|  |  |  |  |  |
| Activity 1.1.1 |
|  |
| Activity 1.1.2 |
|  |
| Output 1.2 | Indicator(s) | Baseline | Means of Verification | Source of Data |
|  |  |  |  |  |
| Activity 1.2.1 |
|  |  |  |  |  |
| Outcome 2 | Indicator(s) | Baseline | Means of Verification | Source of Data |
|  |  |  |  |  |
| Output 2.1 | Indicator(s) | Baseline | Means of Verification | Source of Data |
|  |  |  |  |  |
| Activity 2.1.1 |
|  |

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| **2.3 Project Implementation Arrangement** |
| **Management Arrangements** |
| *Describe the project’s management structure, including GGGI’s responsibilities (if applicable), coordination mechanisms, and the project-management reporting line.* |
| **Human Resource Inputs**  |
| *Specify the type and number of personnel involved in the project. Include the terms of reference for each position in the Annexes.* |
| **Monitoring and Evaluation Arrangements**  |
| *Describe the monitoring and evaluation arrangement of the project. The proponent will submit a progress report every six months.* |
| **2.4 Gender and Other Cross-Cutting Issues** |
| **Gender** |
| *Indicate how gender-related issues will be taken into account during project implementation, specifically addressing how women and men would equally benefit from the project and whether the proposed project has allocated resources for this purpose. Proposals must ensure that projects provide equal opportunities for participation, where appropriate, and how this will be monitored.* |
| **Other Cross-Cutting Issues** |
| *Indicate cross-cutting issues and state how these issues will be addressed by the project, as applicable.* |
| **2.5 Potential Risks** |
| **Potential Risks & Mitigation Strategy and Measures** |
| *Outline all significant potential internal and external risks or threats in the Project Results along with corresponding mitigation strategies.* |
| * 1. **Project Sustainability and Scale-up**
 |
| *State how the outputs and benefits of the project will be sustained and scaled up after the project is completed. The project is encouraged to be further developed into an upscalable and influential project that would economically or socially benefit the target country(ies).* |

1. **Submission Checklist**

*\*Please tick the checkbox if you have submitted the below required/optional documents. Submissions that do not include all required documents will not be considered for funding.*

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| **Documents submitted** |
| **Required** | [ ]  BKCF Project Proposal (Word File) *\*Please send the Word File of the Project Proposal*[ ]  BKCF Project Budget (Excel File) *\*Please send the Excel File of the Project Budget*[ ]  Due Diligence form (Word File) *\*Please send the Word File of the Project Proposal*[ ]  Annex 1. Deliverables[ ]  Annex 2. Project Implementation Plan *\*Please send the Excel File of the Project Budget*[ ]  Terms of Reference(s) for Human Resources |
| **Optional** |  Proof of Evidence for Project Co-financing[ ]  Letter of Intent[ ]  Others: ( ) |

**Submission Information**

* Application Deadline: **March 7, 2024 (23:59 KST)**
* Submit to: **bkcf@gggi.org**
* An email must be titled as: **[Submission] Project Title**